

PILATES SCHOOL APPROVAL PROGRAM

Application Review – policies and procedures

The PSAP (Pilates School Approval Program) is based on the applying school's adherence to the 10 Educational Standards developed by the PMA. These Standards were developed following established accreditation models and vocational school licensing norms in several US states.

A school's self-study report is approved when the applicant provides evidence of the school's compliance with the 10 Educational Standards, and if required, has made the necessary changes in their established systems to demonstrate compliance.

Any significant variation from the structures and procedures delineated by the Standards requires a review by the Summit Development Committee (a sub committee of the PMA Board of Directors).

The review process will maintain the confidentiality of the school in question, the program, the director of education, and any other information related to the school seeking approval.

When reviews are necessary, the school will be given a list of the Summit Development Committee members that will take part in the review, and the opportunity to identify any individual they feel presents a conflict of interest through knowledge of the reviewee's school's program, sufficient to reveal the identity of the school.

Those members identified will be asked to recuse themselves from the review process; however, the PSAP reserves the right to retain a sufficient number of members in order to conduct the review. The appropriate number of members will be determined based on the criticality of the issue to be reviewed.

Appeals of Review Decisions

Applicants wishing to appeal a decision of the Summit Development Committee review must submit a written request to the PMA office, care of the Executive Director. This appeal must clearly indicate why any decisions made in the review should be reconsidered. The appeal must be received by the PMA no later than 30 days following receipt of the decision of the review. The Executive Director and the President of the Board of Directors of the PMA shall convene a group of Directors (PSAP Appeals Committee) sufficient by their determination, to consider the appeal. Members of the initial review may not participate in the appeals process.

The Appeals Committee's determination will be sent to the school. The Appeals Committee's determination is final.